



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	Splitz Support Service		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Young People's Support Service		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	We want to offer one to one and group support to children in Melksham and the surrounding area who have witnessed or been exposed to domestic abuse (DA). Surveys suggest up to 50% of children are affected by DA and it has a huge impact on their school lives and future relationships. The one to one support helps the children build up their confidence and self-esteem. The group work, with other children who have experienced similar things, helps them realise they are not alone: they can share their feelings, learn coping strategies and become buddies for other young people who need support.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Melksham		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	Throughout Melksham and surrounding areas
When will your project take place?	Feb 2012 - Jan 2013
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	According to the Wiltshire Joint Strategic Needs Assessment 2010-11, just under 2,900 incidents of domestic abuse were reported to the police in 2009/10. Melksham was one of the highest areas. Splitz has been working with parents and families who have experienced separation, divorce and domestic abuse since 1989. One of their major concerns is the effect of the abuse on their children: their performance at school is affected and their relationships at home are damaged. There is also evidence that many children who have witnessed domestic abuse become victims or perpetrators of abuse themselves in adult life. Through our project, the children's behaviour at school and at home will improve; they will become more engaged in their studies and develop healthier relationships in the future.
How many people will benefit from your project?	10 children in the Melksham area
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no.	Domestic violence highlighted as area of concern; priority for happiness and wellbeing. 5
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Any other information about your project. We have received funding from Comic Relief and BBC Children in Need to deliver this programme throughout Wiltshire. We do some work in Corsham and the surrounding area which was recognised by a £2,500 grant from the Corsham Young People's Fund. We are aiming however to focus our efforts particularly on Melksham since a high level of domestic abuse incidents occur here. We have £150,000 in free reserves to underpin our long term commitments in the event of a loss in income. Our aim is to hold up to six months running costs in unrestricted funds so that there are adequate funds to ensure we are able to meet all current and known future liabilities. We have allocated a portion of central office costs to the project. These are calculated on a percentage of full time staff employed on the Young People's Support Service and equate to 15% of total project costs. They have been covered by Comic Relief and the H&P Blagrove Trust.	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="13"/>	Female	<input type="text" value="13"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project will continue after the area board funding runs out. We have long-term funding committed from BBC Children in Need, Comic Relief and the H&P Blagrove Trust.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We will use a children's workbook, designed by a group of young people, as a tool for evaluation. It gives qualitative information illustrating where a child feels they are at when they start with us. This is reviewed regularly and when the service ends. We use 'Happiness Sheets': an anonymous evaluation tool giving children an opportunity to share their thoughts and feelings about the service.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received
BBC Children in Need	£40,781	£40,781
Comic Relief	£30,362	£30,362
H&P Blagrove Trust	£12,000	£12,000
Other	£5,600	£5,600

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 31	Month: March	Year: 2011
A - Total income:	£692,083	
B - Minus total expenditure:	£692,092	
Surplus/deficit for year: (A minus B)	£-9	
Free reserves currently held:	£150,000	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
3 Specialist children's workers	£50,727	Own fundraising/reserves		£
Project co-ordinator	£12,394			£
Sessional workers for group work	£1,476	Parish/town council		£
Finance and HR for project	£4,910			£
Travel	£4,680	Trusts/foundations	C	£85,143
Training	£750			£
Room hire	£1,080	In kind		£
Refreshments and materials	£1,008			£
Mobile phone	£1,000	Other		£
Printing, stationery, photocopy	£950	Corsham Young People's Fund		£2,500
Contrib to full cost recovery	£13,844	St John's School		£600
	£	Adams Youth Trust		£500
Total Project Expenditure	£92,818	Total Project Income		£88,743

Total project income B	£88,743
Total project expenditure A	£9,818
Project shortfall A – B	£4,075
Grant sought from Wiltshire Council Area Board	£4,075
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 12/12/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)